

# Sacred Heart Catholic School

## Schedule A

### Day Care Payment Plan Enrollment Form

All payments are due on either the 10<sup>th</sup> or the 25<sup>th</sup> of the month by automatic deduction, and will be considered past due if returned unpaid. A late fee of \$15.00 may be charged monthly on all past due accounts. In the event that an account is turned over to collection because of non-payment, Sacred Heart Catholic School reserves the right to add any and all collection fees, interest, court costs and/or legal fees to the balance is due.

In the event the student withdraws from daycare, daycare charges will be pro-rated based on the number of days the student attends in the month withdrawn. All balances owed to the school will then be due immediately. If there has been an overpayment, the amount of the overpayment will be refunded to the parent(s)/guardian(s) named below.

<b>PARENT/GUARDIAN INFORMATION</b>			
_____		_____	
Father's Name		Mother's Name	
_____		_____	
Fathers Social Security Number		Mothers Social Security Number	
_____		_____	_____
Address		City	State Zip
_____		_____	
Home Phone	Fathers Work Phone	Mothers Work Phone	

#### STUDENT INFORMATION

Student Name	Grade	Student Name	Grade

<b>PAYMENT INFORMATION</b>	
<b>All day care payments must be auto-deducted from a bank account.</b>	
<b>DUE DATE:</b>	
10 <sup>TH</sup> <input type="checkbox"/>	25 <sup>TH</sup> <input type="checkbox"/>
<b>Drop in billing will be Auto-deducted on the 10<sup>th</sup></b>	
<b>ACCOUNT INFORMATION:</b>	
Auto-deduct from my account:    Monthly <input type="checkbox"/> Semi-Monthly <input type="checkbox"/>	
Monthly Charges \$ _____	
<b>All Drop in bill is deducted on the 10<sup>th</sup></b>	
<b>Attach a voided check to this schedule.</b>	

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

For Office Use Only:

## Fees

<b>Registration</b>	
<b>Summer field trip fee</b>	
<b>Daycare collection Fee</b>	
<b><u>Auto -Deduct</u></b>	
<b>Monthly Amount</b> <b>Date</b>	
<b>Semi-Monthly Amount</b> <b>Date</b>	